



## Interested In Being On Our Board of Directors?

First, thank you for wanting to take an active role in supporting our mission of “saving companion pets’ lives by providing veterinary financial aid to families unable to afford emergency, life-saving care.” We are honored you have selected us out of many wonderful non-profit organizations to dedicate your time and passion toward!

As you know, there is responsibility that comes along with being a board member. It is a more active and responsible role than volunteering. Just as you are careful at wanting to select the most appropriate organization that you would like to align with on a leadership level, we too want to make sure it is a proper fit. Below are some of the expectations The Sergei Foundation has of its board members. Please review, and if you would like to be considered for an open board position we invite you to fill out the “BOD application form” on the following page.

### **Fundamental expectations of all board members include:**

- A dedicated interest in our mission to serve either a two-year or three-year term.
- Commitment to twelve board meetings a year. Currently, meetings are every-other month in the evening (Second Tuesdays, 7:00-8:30 p.m., normally).
- Time commitment, outside of monthly board meetings, of at least 1 hour/week (52 hr/year).
- Timely and responsive communications to staff and board members, including prompt response to e-mails and acknowledgement of receipt.
- Commit to a proud, personal annual gift (>= \$1/day). Participation in fundraising efforts such as identifying and cultivating prospective donors, as well as thanking and building relationships with current donors.
- Willingness to keep The Sergei Foundation top of mind with your circle of community networks. Outreach to community leaders/resources to further The Sergei Foundation's cause with partnerships, sponsorship and/or donations. Do you feel you are well-connected in the community? We look to our board to continually build strong relationships.
- Align with and promote your board position, advocating where there is opportunity such as on a personal email account signature (ex: “Proud member of The Sergei Foundation” with a link to our website or call to action).
- Appreciate a more informal, yet professional organizational culture. As a small non-profit, we tend to create more personal relationships among us. Board meetings may be at a public location or office location of a board member. We also email periodically in-between meetings on Sergei-related information to gain insight or opinions on something that cannot wait timing-wise for the next scheduled BOD meeting.



## BOD – Application Form

I have read the expectations The Sergei Foundation has for its board of directors, and I would like to be considered for a leadership role as a member of the board! Applications will be brought to the existing BOD to be reviewed and approved. Please know The Sergei Foundation does not base any board member approval decisions based on race, color, religion, sex, or national origin.

Name \_\_\_\_\_

Personal Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email: \_\_\_\_\_

Employer \_\_\_\_\_

Title/position \_\_\_\_\_

Work Address \_\_\_\_\_

Work Phone \_\_\_\_\_

**How did you hear/learn about The Sergei Foundation?**

**Please explain your interest for wanting to become a board member.**

**What do you feel sets you apart from other potential candidates?**



Please mark any areas of expertise that you could bring to the board, personally or professionally:

Event Planning	Legal
Finance/Accounting	Technology/Website Development
Fundraising or Major Gifts	Volunteer Management
Human Resources	OTHER _____

Are you currently on a board or previously held a board position with another organization? Yes No  
 If Yes, please list for what organization, role, and time of service:

Organization _____	Role _____	Date of Service _____
_____	_____	_____
_____	_____	_____

List any leadership roles, civic or professional, that you feel would help The Sergei Foundation in your role as a board member.

Is there anything else you would like The Sergei Foundation to consider when reviewing your application for candidacy? Would you be interested in a board role such as Treasurer, Secretary or a Committee Leader?

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My signature below affirms the information in the application is true and correct and designates my desire to be considered for a board member position. If I am selected as a board member, I understand this is a non-paid position. If for any reason I cannot fulfill the term or I do not wish to renew my term, proper notice must be given to The President or The Board Chair. Financial responsibilities for the term would still apply and nomination(s) for a replacement candidate before release of duties is also requested/expected.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit completed application to [karen@sergeifoundation.org](mailto:karen@sergeifoundation.org) or fax to (336) 306-8783.